

HLTSS00068 - Occupational First Aid Skill Set

Course description

This course is specifically designed for people employed as Occupational First Aiders and those aspiring to be employed in this role. This course provides participants with knowledge and skill to confidently recognise and respond to emergency situations. It is suitable for participants involved in the workplace first aid rooms or assisting occupational nursing staff.

The course is designed for individuals or organisations according to workplace or community first aid policy and procedures.

The combination of the unit HLTAID016 Manage First Aid Services and Resources, along with HLTAID015 Provide Advanced Resuscitation and Oxygen Therapy plus HLTAID014 Provide Advanced First Aid, allows for the "Occupational First Aid Skill Set" certificate to be awarded. This qualification is required by some industries.

Course duration

Option 1: Flexible Learning:

- Self-study online eLearning **prior** to face to face training
- Face to face, minimum 20 hour delivery, over two days with two experienced Instructors

Course content

This includes but is not limited to the following topics:

- Principles of Occupational First Aid
- Legislation requirement
- Manage first aid records
- First aid kit and contents check list
- HLTAID014 Provide Advanced First Aid
- Occupational First Aider responsibilities
- First aid rooms and kits
- Communicable diseases
- Infection control – use of standard precautions
- HLTAID015 Provide Advanced Resuscitation and Oxygen Therapy
- Automated external defibrillation
- Clinical assessment of casualties
- Moving a casualty and evacuation
- WHS considerations and hazard identifications
- Establish and manage a first aid facility
- treatment of wounds and injuries
- Head, neck and spinal Injuries using immobilisation principles
- Major trauma – Triage
- Incident management skills
- Safe manual handling
- Interpret safety data sheets (SDS)

Prerequisites

Minimum age for participants is 14 years. Completion of the online eLearning is required prior to the face to face session. It is a requirement of this course that you are physically capable of performing uninterrupted CPR for at least 2 minutes on a CPR manikin placed on the floor.

Materials provided

A quality first aid manual and a FREE CPR keyring resuscitation face mask. A coloured certificate with a coloured hard plastic wallet card, replica of the certificate. An emailed

copy of your certificate when competent and a web based verification system to authenticate your award. For the flexible learning a self-paced online eVideo workbook is provided.

The use of quality hygienic; adult, junior & infant manikins, oxygen, suction, bag valve mask resuscitators and training defibrillators. The use of thermometers, auto-injector trainers, the use of training reliever medication (bronchodilators) with small & large volume spacers & masks. Up to date first aid material, PowerPoint presentation, DVDs.



Classes

GROUP BOOKINGS ONLY. Conducted onsite. We come to you, tailored to your industry (our group rate is capped at 8 participants). This unit is most appropriately assessed in the workplace and under the normal range of workplace conditions. Venue requirements; First Aid room.

Certificate validity

Certificate valid for 3 years as per industry standard. The Australian Resuscitation Council recommends a refresher course every 12 months for the content of HLTAID015 Provide Advanced Resuscitation and Oxygen Therapy. This ensures currency of advanced resuscitation skills and knowledge of equipment.

Prices



\$4,960 our group rate is capped at 8 participants. This skill set is delivered in the workplace, within the facilities of a First Aid room, over two full days (20 hours) with two experienced Instructors saving Employees offsite time and Employer's money.

Assessment

In the face to face portion of the training, you are taught how to provide advanced first aid with confidence. Training You First Aid conducts progressive scenario and theory based assessments throughout the course. Those that are time challenged find this flexible learning

method very convenient. Practical: CPR and advanced resuscitation skills, casualty management skills, use of automated external defibrillator, use of oxygen delivery systems and major workplace incidents.

Nationally Recognised Training

This statement of attainment is nationally recognised and workplace approved throughout Australia. Training and assessment delivered on behalf of [Allens Training Pty Ltd RTO 90909](#)



National Recognised

Statement of Attainment:

HLTSS00068 - Occupational First Aid Skill Set

Participants who successfully completed this qualification may be eligible for employment as: Occupational First Aider.

To be awarded "HLTSS00068 Occupational First Aid Skill Set" participants must successfully complete the following 3 units of competency:

HLTAID014 Provide Advanced First Aid

HLTAID015 Provide Advanced Resuscitation and Oxygen Therapy

HLTAID016 Manage First Aid Services and Resources

Participants must successfully meet all criteria for all 3 units to be awarded

HLTSS00068 Occupational First Aid Skill Set (this qualification is required by some industries).

Safe Work Australia, First aid in the workplace, Code of Practice;

"A first aid room is recommended for high risk workplaces with 100 workers or more and for low risk workplaces with 200 workers or more.

Allens Training Pty Ltd **Student Written Agreement** contains general information regarding your rights and responsibilities when we provide training services to you. For learners rights, responsibility and support, including complaints and refunds [CLICK HERE](#) for further details.



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